

## Appendix 2

Example of factors taken into account when calculating  
fee for a renewal of a gambling (betting shop) licence.

2019/20 (Proposed fee is maximum fee permitted of £600)

General queries:

Includes time spent answering emails  
and telephone calls

19.66

Collection of Annual Payment:

Preparation of data for finance and update  
M3 database and public register

14.74

Compliance Costs:

Includes inspections for checking compliance  
with licence conditions. Update information on  
database. Correspondence with licence holder

124.30

Post renewal costs:

Member queries. Maintaining website. Quarterly  
return to Gambling Commission

44.37

Policy:

Policy development. Committee work. Consultation  
with final report to Court of Common Council.  
Legislative updates. Training

617.88

Previous Years:

Costs from previous years not yet recovered from fees

123.31

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944.26